



6400 El Verde Road, Leon Valley, TX 78238

**MINUTES OF THE MEETING OF THE  
LEON VALLEY TREE ADVISORY BOARD**

Meeting of the Leon Valley Tree Advisory Board (TAB) at 6:00 PM, on Monday, August 1, 2016, in the Leon Valley City Hall Conference Room, at 6400 El Verde Road, Leon Valley, Texas.

- I. Poll for Attendance and Determination of a Quorum.**
  - Staff Liaison: Elizabeth Carol (Present)
  - TAB Forester: Mark Kroeze, Alamo Region Urban Forester (Present)
  - Members Present: Irene Baldrige, Thomas Benavides, Denise Berger, Melinda Dawson, Mary Key, Diana Sarfin, and Rich Sarfin
  - Guests: Belinda Ealy (LV Councilwoman), Roger Christensen (LV Park Commission Chairman), and Dorothy Humphrey (LV Park Commission Member)
- II. Approval of Minutes – July 11, 2016.**
  - Minutes were corrected (Item IV, 4<sup>th</sup> Bullet, spelling change from “leafs” to “leaves”) and approved.
- III. Discussion on Oak Wilt Education Outreach Program.**
  - Two macro injector systems that were ordered by Ms. Carol have been received.
  - TAB members reviewed the outreach draft letter developed by Ms. Carol. Once finalized, it will be sent out to property owners within the affected areas as well as those that are as far away as 300 feet.
    - The letter provides outreach information regarding the Oak Wilt disease.
    - TAB members updated the letter. Date of the workshop to be held at 123 Cammie Way is yet to be determined.
- IV. Upcoming Event: Arbor Day, Saturday, October 29, 2016.**
  - CPS Energy will be donating approximately 250 trees.
  - TAB members agreed to add an additional 250 trees. A digital vote via e-mail on the cost of these trees will be held.
  - The LV Siclovía will be held on October 29, 2016, in conjunction with Arbor Day, the LV Library Halloween Party, and the Northwest Seniors Trash & Treasure Sale. Parking on the Library/Conference Center/Community Center campus will be available for all stakeholders and attendees.
- V. Tree Planting Plan – the next step.**
  - The budget for this part of the Raymond Rimkus Park planting project is \$15,000.00.
  - The planting areas include a section just East of the ballpark (approximately 1/3 of an acre) and around the ballpark just outside the outfield fence.
  - Fencing will be required to protect the seedlings planted on the 1/3 acre area. The fencing material is estimated to cost \$500.00 and Public Works will be doing the installation.
  - TAB members reviewed/updated the signs that will be posted at the planting site.
  - The proposed date for the tree planting in the park is Saturday, November 5, 2016. However, the Forest Service will not be able to provide seedlings until the February-March 2017 timeframe. So, Ms. Carol and Mr. Kroeze will look into other options to acquire the seedlings to meet the November date. One option mentioned was the NSISD ACORN project where students plant seeds of native trees and eventually plant the seedlings in the surrounding area.
  - Among others, possible sources to purchase the crape myrtles includes Rainbow Gardens and Fanick’s Garden Center. In addition to tree similarity, availability, and size (5 gallon), other criteria for the crape myrtle purchase is as follows:
    - Mildew Resistance.

- Price.
- Color (Pink, Purple, & White).

- TAB members will look into what type of plantings will help block the noise from the basketball court at the park.
- TAB members are invited to attend the LV Park Commission meeting at 7:00 PM, on Tuesday, August 9, 2016, in the Leon Valley Conference Center to finalize the changes made to the park planting plan.

**VI. Upcoming Event: Parliamentary Procedures and Open Meetings Training on August 27 at the Conference Center.**

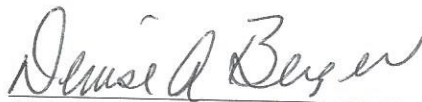
- The training will be held from 9:00 AM to 12:00 PM.

**VII. Future Agenda Items.**

- **How to improve tree focus.**
  - This topic will be revisited in 2016.
- **Website updates.**
  - This topic will be revisited in 2016.
- **Neighborwood program.**
  - This topic will be revisited in 2016.
- **Strategic Tree planting goals.**
  - None discussed at this meeting.
- **Other Topics.**
  - None discussed at this meeting.

**VIII. Adjourn.**

- Meeting adjourned at 7:15 PM.
- The next meeting of the TAB is scheduled for Monday, September 12, 2016, at 6:00 PM, at the Leon Valley City Hall Conference Room.

  
Chairperson